

**MINUTES OF THE DOWNTOWN MANTUA REVITALIZATION COMMITTEE  
HELD AT THE MANTUA-SHALERSVILLE FIRE STATION  
March 6, 2007**

In Attendance:

Edie Benner  
Melanie Miraclefox  
Becky Newell  
Jim Rogers  
Ellie Stamm                    (Minutes were recorded by Becky Newell)

- Official name “Downtown Mantua Revitalization Committee” and Mission Statement were reviewed. *The mission of the Downtown Mantua Revitalization Committee is to empower the people, government, organizations, and business and property owners to develop and implement a consensus-based plan to enhance the appearance of downtown Mantua. This plan’s intent is to bring shoppers, pedestrian traffic, and residents downtown to enjoy our historic district, bustling with eateries, professional offices, niche shops, and downtown living spaces, which support our river and planned growth to preserve our rural character.*

- Board Members, Liasons, Officers named:

❖ Board Members:

Michelle Barnauskas	Teresa Cutlip
Eric Hummel	Jim Mocny
Ben Prescott	Hal Stamm
Joan Sweet	Candy Young
Todd Muhlfelder	

❖ Liasons:

Mantua Village Council:	Jim Rogers
Mantua-Shalersville Chamber of Commerce:	Joan Sweet

❖ Officers:

President: Edie Benner  
Treasurer: Ellie Stamm  
Secretary: Becky Newell  
Co-Secretary: Melanie Miraclefox

❖ These individuals will be approached about joining the board:

Jerry Carlton	Graham Harmon
Jim Oster	Kathy Haylett Simon
Dean Stebbins	JoAnn Vance
Ralph Zoller	Helen Hazlett
Paul Janson	

- A checking account will be opened at Middlefield Bank with a \$2000 donation from Stamm Contracting. Edie Benner and Elva Stamm will be official signers. The Committee is permitted to gather funds prior to qualifying as a 501c3 organization.
  - **Jim made a motion that the Revitalization Committee require two signatures on checks. Becky seconded, unanimous.**
  - **Ellie moved that we authorize \$150 payment to Dave Benjamin for Secretary of State filing fees to be delivered to Columbus after Board Members and Officers are finalized. Melanie seconded the motion. Unanimous.**
- Edie has been in contact with Dave Scott from Crestwood High School regarding a student logo contest for the group. A \$50 prize will be awarded to the winning design. Due to school art shows, Dave asked to be contacted again after March 16.
- Due to his prior experience, it was agreed that Jim Oster could be a neutral party to consult with five possible company donors.
- Organization points from EG&G suggestions were reviewed:
  - ✓ Form Steering Committee, formalize board. *In progress.*
  - ✓ File incorporation papers. *In progress.*
  - ✓ Engage consultant contingent on receipt of seed money. *In progress.*
  - ✓ Outline potential donors and amount of gift to be requested. *Future.*
  - ✓ Prepare donor information packet. *(Contact Sandra Hull for suggestions)*
  - ✓ Assign personal calls to solicit gifts. *Future.*
  - ✓ Approach Chamber for gift. *(Donation in kind of previous printed material fees)*
  - ✓ Approach other major donors. *Future.*
  - ✓ Approach Village for 33% gift (over 2 year period as needed) *Done – Jim will email copy of resolution to Edie.*
  - ✓ Meet with Clerk-Treasurer to relocate Village funds. *Future.*
  - ✓ Establish project bank account. *In progress.*
  - ✓ Finalize fund drive. *Set dates at next meeting.*
  - ✓ Commence project with consultant. *Future.*

Next meeting will be March 20, 2007 at the Mantua Shalersville Fire Dept., 7:30 am. Either CT Consultants (scheduled for today, but unable to attend) or Poggemeyer Design Group will make a presentation followed by a regular committee meeting. Another group, Campbell & Associates out of Cuyahoga Falls, may be contacted for a future presentation.